



<b>Consultation procedures for obtaining the views of Staff and Students</b>
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## 1. Introduction

1.1 Following the changes made in the Education Act 2011, a new Article 3(1)(aa) requires the Corporation to publish their arrangements for obtaining the views of staff and students on the determination and periodic review of the educational character and mission of the institution and the oversight of its activities. For example, changes to the Vision and Mission statements, the Instrument and Articles, or the governance structure.

## 2. Purpose of the Policy

- 2.1 Periodically, the College sets out to gain the views of the community it serves. The purpose of the consultation is for the wider community, which includes internal as well as external stakeholders, to have a say in how the College fulfils its mission and vision, and for the College to amend and adjust its position, as appropriate, in response.
- 2.2 The views of Staff and Students, along with the wider community, are vital to shaping the direction of the College. This document lists the media used for consultation.

## 3. Procedure

3.1 At Petroc, the following media are used to consult with Staff and Students:

### Consultation with Staff

- Staff Survey
- Principal's Forums
- On-line Surveys
- Focus Groups
- Team Meetings

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### Consultation with Students

- Learner Voice Forum
- Learner Surveys
- Student Union
- Student Governors
- On-line Surveys
- Tutorial Groups
- Focus Groups
- Framework for Excellence National Survey
- National Student Survey (HE students)
- Governors' attendance at events and activities

3.2 The above media are not exclusive and other methods of consultation may be introduced. For example, as technology develops the use of Facebook or Twitter may be used for consultation.

### 4. Monitoring and Review

4.1 The results of any consultation on the educational character and mission of the institution and the oversight of its activities would be analysed by the Governing Body, or one of its Working Groups, and used to inform the strategic direction of the College.

4.2 The consultation methods will be kept under regular review to ensure they are fully accessible and meet the needs of Staff and Students, and the Corporation, in obtaining their views.

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